



STATEMENT OF INFORMATION
For Hardship Request

(For confidential use by City of Turlock in searching the records in connection with the file number shown below.)

Property Address: _____, Turlock, CA _____

In order to expedite the completion of your transaction we are requesting that you complete the following "Statement of Information" form. We are not unnecessarily interested in your personal affairs, however, will confirm title to real property is reviewed.

In searching your title, we may encounter judgments, bankruptcies, divorces and/or income tax liens against persons which the same or similar names to yours. Such matters cloud the title to your property unless eliminated. The information you provide, and your spouse if you are married, can promptly eliminate all matters not directly affect ting you or the property being searched, avoid any delay in your transaction and provide you with the most efficient service possible.

Thank you for your cooperation in furnishing us with the necessary information and please be assured that your information is confidential and used for the purpose which we have stated.

Name: First Middle – if none, indicate Last US Residence since _____
Year

Have you ever been known by any other name? No Yes If yes, indicate name _____

Social Security No. _____ Driver License No. _____

Date of Birth _____ Location of Birth _____

if none, indicate Spouse or Domestic Partner's Name: First Middle Last US Residence since _____
Year

Social Security No. _____ Driver License No. _____

Date of Birth _____ Location of Birth _____

Have you ever been known by any other name? No Yes If yes, indicate name _____

If married, or in a domestic partnership, _____ at _____
Date City and State

Have you ever owned a boat, airplane or any licensed vehicle (other than a car)?

If Yes, describe vehicle: _____ License Number _____

Have you ever filed bankruptcy? If Yes, where: County _____ State _____

Is a portion of the new loan funds to be used for construction? No Yes?

Are you a current employee or do you have any relatives currently employed by the City of Turlock or relative who sit on the City Council or any commissions, boards or committees in the City of Turlock with? No Yes

If yes, please list the name, relationship and department of all relatives employed with City of Turlock

Name, relationship, title, department

Name, relationship, title, department

If need additional lines please included additional page.

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT:

Signature

Spouse or domestic Partner's Signature

Date

Date





HOUSING PROGRAM SERVICES

156 S. BROADWAY, SUITE 140 | TURLOCK, CALIFORNIA 95380 | PHONE 209-668-5610 | FAX 209-668-5668 | TDD 209-800-735-2929

Conflict of Interest Short-Form Disclosure

This form must be filled out by each individual applicant that is applying for any housing program.

Are you currently or have you previously worked for the City of Turlock? yes no

If yes, please state your dates of employment, your job title(s), city department(s) worked for, and your supervisor(s).

Are you currently or have you previously volunteered for the City of Turlock? yes no

If yes, please state dates of your volunteering, any job title(s) you had as a volunteer, city department(s) volunteered for, and the city supervisor(s) of your volunteer work.

Are you related to any employees of the City of Turlock or to any elected or appointed officials (such as members of the City Council, Planning Commission, CDBG Community Grant Selection Committee, or the Loan Committee)? yes no

If yes, please list name of your relative(s) and the nature of your family relationship.

Have you been a source of income or investment to any employees of the City of Turlock or any elected/appointed officials (such as members of the City Council, Planning Commission, CDBG Community Grant Selection Committee, or the Loan Committee)? yes no

If yes, please list name of the employee(s) of the City of Turlock and/or any elected or appointed official(s). No other information is necessary at this time as staff will follow-up with you if additional information is needed.

I declare under penalty of perjury under the laws of the State of California that my answers to the above questions are true and correct to the best of my actual knowledge.

Print Name

Signature

Date



CERTIFICATION AND AUTHORIZATION

CERTIFICATION

The Undersigned certify the following:

1. I/We have applied for affordable First Time Home Buyers Program through the **City of Turlock Housing Program Services Division**. In applying for the loan, I/We completed an application containing various information on the purpose of the employment, income information, and the assets and liabilities. I/We certify that all of the information is true and complete. I/We made no misrepresentations in the loan application or other documents, nor did I/We omit any pertinent information.
2. I/We understand and agree that the **City of Turlock Housing Program Services Division** reserves the right to change the First Time Home Buyers process. This may include verifying the information provided on the application with the employer and/or the financial institution and obtaining a credit report/history, deposit verifications, public records, including court and criminal records. I/we understand that this process may include the making of a Consumer Credit Report (as identified under California Civil Code 1785.3(c)) and/or an Investigative Consumer Report (as identified under California Civil Code 1786.2(c)), the contents of which may include information about my character, general reputation, personal characteristics and/or mode of living. For purposes of obtaining and/or verifying information contained in my application and pertinent my qualification as a potential homebuyer, this report may contain information obtained from national credit bureaus (Experian, TransUnion, Equifax), court records, files and/or repositories, department of justice (DOJ), department of corrections (DOC), department of motor vehicles (DMV), current and/or previous employer(s), current and/or previous landlord(s), business and/or personal references, or any other source necessary to verify the information I have provided on my application..
3. I/We fully understand that it is a Federal crime punishable by a fine or imprisonment, or both, to knowingly make any false statements when applying for this mortgage, as applicable under the provisions of Title 18, United States Code, Section 1014.

AUTHORIZATION TO RELEASE INFORMATION

To Whom It May Concern:

1. I/we have applied for a First Time Home Buyers loan through the **City of Turlock Housing Program Services Division**. As part of the application process, the City of Turlock Housing Program Services Division may verify information contained in rental application and in other documents required in connection with the loan, either before the loan is closed or as part of its quality control program. I/ we expressly consent to the release of any and all information requested of any creditors, credit reporting agencies, landlords, employers, public and/or criminal agencies subsequently contacted for purposes of obtaining and/or verifying said information, and hereby hold the City of Turlock, and any responding parties harmless of liability for the seeking and providing of any such information contained in or pertinent to my application.
2. I/We authorize you to provide to **City of Turlock Housing Program Services Division** any and all information and documentation that they request. Such information includes,

but is not limited to, employment history and income, bank, money market and similar account balances, credit history, and copies of income tax returns.

3. The copy of this authorization may be accepted as an original.

You have the right to receive a free copy of the investigative consumer report prepared in accordance with your submitted application and this authorization by checking the box below:

Yes. I want a copy of the consumer investigative report prepared in accordance with this authorization.

Applicant Signature

Co-applicant Signature

S.S.N. #

Date

S.S.N.#

Date





156 S. BROADWAY, SUITE 140 | TURLOCK, CA 95380 | MAIN 209-668-5610 | FAX 209-668-5120 | TDD 1-800-735-2929

Required Supporting Documents for Hardship Request

Please submit the following documents along with your hardship request letter:

1. Income Documentation:

- Current Social Security award letter and/or supplemental letter
- Retirement and pension statements
- Any other proof of income

2. Bank Statements:

- Three (3) months of statements for all open accounts
- *Note:* The **Statement of Information** must include the required details on page two.

3. Mortgage Statement:

- Please specify whether property taxes and property insurance are included in your mortgage payment or paid separately.
 - If paid separately, provide documentation for both.

4. Medical Expenses:

- A breakdown of costs, including:
 - Medical insurance premiums
 - Prescription or medicine costs

5. Housing Expenses:

- A breakdown of the following utility costs:
 - City utilities
 - PG&E

Once all required documents are received and reviewed, staff will request a meeting with the Loan Committee to evaluate your hardship request. You will be notified of the committee's decision upon conclusion of the review.

We appreciate your cooperation and patience throughout this process. Should you have any questions or need assistance gathering your documents, please do not hesitate to contact our office.